

## OMEP SPRING BOARD MEETING AND OTHER OMEP EVENTS AT ACEI (r3/17/10)

Tuesday, April 27 – May 1, 2010

Phoenix, Arizona

Based on our discussions in D.C., responses to queries about preferred meeting times, and space availability during ACEI, the following schedule works best for the most people. Please make your travel plans so you can be available by 5:00 p.m. on Thursday, April 29 through Friday evening, April 30. We'll try to finish by 6:00 p.m. on Friday so people will have the option to go to dinner together or to join in the ACEI evening event, but we'll block out the time for board and/or working group meetings just in case we need the extra time. See next page for information on the Working Groups.

### PRELIMINARY SCHEDULE

*(You previously received the required three-month advance notice of meeting schedule. This is an update.)*

ACEI events in black; **OMEP events in blue.**

Time	Tuesday	Wednesday	Thursday	Friday	Saturday
morning		10:00 – 11:30 ACEI Sessions	9:45 – 11:15 ACEI Sessions	<b>7:30 – 9:00</b> <b>OMEP Breakfast</b> <i>(Tickets required)</i>  9:45 – 11:15 ACEI Sessions  <b>9:30 – noon</b> <b>Working Groups</b>	10:00 – 11:30 ACEI Hall of Excellence Presentations And Research Roundtables
afternoon		1:00 – 2:30 ACEI Sessions  1:30 – 2:30 Research Forum  4:30 – 6:00 <u>Opening Session</u> Joseph Tobin,	12:45 – 2:15 Research Forum  2:30 – 4:00 ACEI Sessions  2:30 – 4:00 ACEI Global Poster Session	12:45 – 2:15 Research Forum  <b>1:30 – 6:00</b> <b>Board Meeting</b>	1:00 – 2:30 ACEI sessions   2:45-4:15 Closing Session
evening		<b>5:00 – 9:00</b> <b>ExCom Working</b> <b>Dinner &amp; Meeting</b> <b>(Others members</b> <b>welcome)</b>	<b>5:00 – 6:15</b> <b>Dinner together then</b>  <b>6:30 – 8:30</b> <b>Working Groups</b>	6:30 – 9:30 ACEI Arizona Night  <b>6:00 - 9:00</b> <b>Dinner Together</b> <b>&amp; meetings, if needed</b>	

Excerpt By-laws on Board Meetings: “The Governing Board shall meet at least twice a year, in the spring and fall. The Spring Board Meeting will be scheduled for at least one-and-a-half days and will address all of the responsibilities of the operation of the organization. The Fall Board Meeting will be held in conjunction with the annual membership meeting and the annual conference of the National Association of the Education of Young Children. The dates, times, and locations of the Spring and Fall Board Meetings will be announced at least three months in advance.”

Meeting the Requirements in Spring 2010: The proposed schedule does not quite meet the requirement for spring meetings to last at least one and a half days to address the operations of the organization. However, new by-laws give us the flexibility to count electronic meetings in advance of the board meetings toward the required minimum meeting time.

If you have not already done so, please let Judith Wagner know (1) when you will arrive, (2) where you will stay, (3) a phone number where you can be reached in Phoenix, (4) which working group(s) you want to participate in and (5) whether additional work groups are needed. Email: [jwagner@whittier.edu](mailto:jwagner@whittier.edu)

## **WORKING GROUPS AND COMMITTEES**

*(Action requests in red)*

**WORKING GROUPS and COMMITTEES:** Much of the “roll-up-our-sleeves” work will be accomplished by Working Groups and Committees, which will then bring information items and action proposals to the board meeting for consideration. Working groups are encouraged to set their agendas and begin their work electronically if the allotted time during ACEI is not sufficient.

Here are the Working Groups that have evolved so far, with names of people who have agreed to chair/facilitate. Please let me know if I have given you an assignment that you have not really agreed to or left off name(s) of people who are committed to certain tasks. Also, please let me know if you are willing to take on a task in need of leadership.

### 1. Membership -- *Cathy Mogharreban*

Membership Process/procedures – *Cathy Mogharreban, Lita Haddal, Jane Ilgen*

Data in-put

Membership Drive – *Cary Larson-McKay*

### 2. Hospitality and Member Services – *Cary Larson-McKay*

### 3. Elections – *Lita Haddal*

### 4. CRC – *John Surr and Dodie Sailor*

### 5. OMEP-USA Projects

Jamaica – *Carol Darcy, Judith McConnell-Farmer, Madeleine Baillargeon, Claudia Williams*

Childbirth Health Information – *Judith Wagner* (temporary) with reps from CDF

UNICEF backpacks – *Carol Darcy*

Haiti project – *Judith McConnell-Farmer*

### 6. Publications – *Lita Haddal*

Newsletter – Seeking guest editors

News in Brief – *Lita Haddal*

Web site – *Ronda Hawkins*

### 7. Strategic Planning – *Judith Wagner*

Board development – committees, special assignments, mentoring

### 8. Event planning

World Congress in Goteborg, including the international research project – *Judith Wagner*

OMEP at 2010 NAEYC -- *invitation to do overall coordination has been issued, but not yet accepted*

NAEYC Poster Session -- *Johnetta Morrison*

Universal Children's Day – *Dodie Sailor*

Fiscal Planning – *Jane and Judith with ExCom*

Procedure Manual Update – *John Surr*

Regional Rep Coordination – *Ronda Hawkins*